

Listener's Permit

Under a Listener's Permit, no grade, certificate, or credit will be given. In addition, no records will be kept.
Refunds are not available on Listener's Permits.

Instructions:

1. Please complete the form below.
2. The instructor must verify he/she has agreed to allow you into the class as a "listener" by signing this permit.
3. After securing the instructor's signature, return this form to the Campus Financial Services Center, Wickes Hall - 131, with your remittance of \$250.00. Payment can be made by cash or check in the Campus Financial Services Center. For further information, call (989) 964-4900.
4. While at the Campus Financial Services Center, with your assistance, staff will submit an IT Services Special Technology Access Request, to provide you access to the network, e-mail, and Canvas. This request should be processed within 5 business days and you will be contacted when complete. Please contact the IT Services Support Center at (989) 964-4225 if you have questions. Access to services, granted under this listener permit, will be terminated at the end of the semester to which the course applies.

Note - Listeners have full access to library resources, including online databases, by coming to the library in person. Listeners do not have remote access to library resources. Library cards, which are necessary to check out books, can be obtained at the circulation desk.

Name

Address

Telephone Number

Course Title, Number & Section

Instructor

Day & Time

Semester

Instructor's Signature

Date

Campus Financial Services Center

Date